# Capstone Weekly Status Report 1

**Date and Time**: September 8, 2025

**Student Name**: Satwik Alla

**Capstone Project**: Digital Solutions for Organizational Efficiency Enhancement (Working title)

**Capstone Sponsor**: Multiple organizations under evaluation - sponsor selection in progress

**Capstone Advisor**: To be determined based on final project domain selection

**Status Details:**

**Work accomplished this Week**

* Sponsor Outreach Campaign: Initiated systematic outreach to 9+ organizations across non-profit, academic, and technology sectors
* Positive Responses Secured:
  + Maryland Nonprofits agreed to post partnership requests in member community
  + bwtech@UMBC provided information packet and expressed interest in collaboration
  + UMBC DoIT offered network facilitation support
* Initial Proposal Development: Completed 80% of initial capstone proposal including all required sections per handbook guidelines
* Documentation System: Established comprehensive tracking system for sponsor communications and responses
* Requirements Framework: Developed preliminary requirements engineering methodology based on identified problem domains

**Work Planned for Next Week**

* Follow-up Communications: Contact pending organizations (Organization of Hope, Alex Brown Center, CAHSS) for status updates
* Network Expansion: Pursue connections through Maryland Nonprofits member community posting
* Bwtech Meeting: Schedule and conduct exploratory meetings with bwtech representatives to assess partnership viability
* Proposal Finalization: Complete remaining sections of capstone proposal based on sponsor confirmation
* Backup Options: Initiate outreach to additional organizations as contingency planning
* Technical Planning: Begin preliminary architecture planning for identified problem domains

**Problems, obstacles, needs, or questions that I need help with from client, advisor, or instructor**

* Sponsor Selection Timeline: Some organizations (like UMBC Library) declined due to capacity constraints and previous unsuccessful capstone experiences - need guidance on optimal approach for remaining outreach
* Project Scope Validation: Require confirmation that proposed problem domains (non-profit operations, entrepreneurship support, academic operations) align with handbook requirements for graduate-level complexity
* Academic Integration: Need clarification on advisor assignment process once sponsor and project domain are confirmed
* Timeline Pressure: Final proposal due September 22nd - may need guidance if sponsor confirmation extends beyond September 15th target

**Overall Status**

* Project Status Color: Green
* Project Status Color from Previous Week: N/A